

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers.

The following were present:

BOARD MEMBERS:

Rick Anderson, President
Steve O'Bryan, Vice President
Rick Rees, Clerk
Scott Huber, Member
Anthony Watts, Member

ADMINISTRATION:

Dr. Scott Brown, Superintendent
Bob Latchaw, Executive Director – Human Resources
Randy Meeker, Assistant Superintendent – Business Services
Bob Feaster, Director – Educational Services
Dr. Cynthia Kampf, Director – Educational Services
Alan Stephenson, Director – Educational Services
Greg Einhorn, Attorney at Law
Kim Hutchison, Executive Secretary

OTHERS:

Association representatives, news media, and visitors.

1. CALL TO ORDER

1.1 At 7:00 p.m., Mr. Anderson called the meeting to order and welcomed visitors.

1.2 Mr. Anderson led the Pledge of Allegiance.

2. SUPERINTENDENT'S REPORT

Mike Rupp, Principal at PVHS and Mike Morris, Assistant Principal at PVHS presented the Board with their Western Association of Schools and Colleges (WASC) Accreditation Report. PVHS staff and students have worked over 18 months preparing for the WASC visit and have received a 6 year accreditation from the Western Association of Schools and Colleges.

Dr. Brown reported that the Student Board Member from Fair View High School will be at the September 17, 2003 regular meeting.

Last Spring, the Board reallocated \$2.3 million dollars in response to the state budget crisis. One of the results of this reallocation is the necessity to staff more tightly. This tight staffing pattern has placed the enrollment of some classes larger than we would like to see. Education Services continues to examine the situation at those schools impacted by larger class sizes and are looking at alternatives.

3. HEARING SESSION/PUBLIC FORUM

At 7:10 p.m., the Hearing Session/Public Forum was opened. Parents from Hooker Oak expressed their concern regarding the larger class sizes in grades 4-6. There were no comments and the hearing session/public forum was closed.

4. **CONSENT CALENDAR**

Mr. Watts requested that Item 4.11 be pulled from the Consent Calendar for individual discussion. Mr. Anderson requested that Item 4.12 be pulled from the Consent Calendar for individual discussion.

4.1 The Board approved the minutes of the 08/20/03 Regular Meeting. *MSC O'Bryan/Watts*

4.2 The Board approved the following **Certificated** Personnel changes: *MSC O'Bryan/Watts*

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>COMMENT</u>
<u>Appointments According to Board Policy</u>			
Carlson, Mary	1.0 FTE Counselor	2003/04	
Kaser, Catalin	1.0 FTE Secondary	2003/04	
Klein, John	0.2 FTE Secondary	2003/04	Change/Increase to 1.0 FTE
Villasenor, Sandra	0.2 FTE Counselor	2003/04	
<u>Appointments/Change in Status According to Board Policy</u>			
Cerda-Caldera, Norelia	0.6 FTE School Psychologist	2003/04	Change/Increase to 0.8 FTE
O'Laughlin, Paula	0.05 FTE School Psychologist	2003/04	Change/Increase to 0.4 FTE
<u>Part-Time Leave Requests for 2003/04</u>			
Early, Katy	Secondary	2003/04	0.5 FTE Leave
Hubbard, Leonard	Counselor	2003/04	0.6 FTE Leave
Knippen, Audrey	Psychologist	2003/04	Increase/Change to 0.25 FTE Leave
Robinson, Jeannine	Secondary	2003/04	0.2 FTE Leave
Scott, Ann	School Nurse	2003/04	.05 FTE Leave
<u>Rescission of Leave Requests for 2003/04</u>			
Hobbs, Larry	Secondary	2003/04	Rescission of 0.2 FTE Leave Request
Parkin, Bonnie	Elementary	203/04	Rescission of 0.05FTE of 0.5 FTE Leave Request
<u>Temporary Appointments According to Board Policy</u>			
Abbey, Donna	1.0 FTE Secondary	1 st Semester 2003/04	Temporary Appointment
Blizman, Brandi	1.0 FTE Elementary	1 st Semester 2003/04 (Effective 8/20/03)	Temporary Appointment
Bransky, Ray	1.0 FTE Elementary	1 st Semester 2003/04	Temporary Appointment

Herniman, Estella	0.5 FTE Elementary	1 st Semester 2003/04	Temporary Appointment
Pettersen, Steve	1.0 FTE Secondary	1 st Semester 2003/04	Temporary Appointment
Salas, Jennifer	0.2 FTE Secondary	1 st Semester 2003/04 (Effective 8/22/03)	Temporary Appointment
Schoenthaler, Mary	1.0 FTE Elementary	1 st Semester 2003/04	Temporary Appointment
Sloan, Sharon	0.4 FTE Elementary	1 st Semester 2003/04	Temporary Appointment
Small, Cathy	0.2 FTE Elementary	1 st Semester 2003/04	Change/Increase to 0.4 FTE Temporary Appointment
Sorenson, Brenda	0.16 FTE Special Education	1 st Semester 2003/04	Temporary Appointment
Wisdom, Kevin	0.4 FTE Secondary	1 st Semester 2003/04	Temporary Appointment
Villasenor, Sandra	0.7 FTE Counselor	1 st Semester 2003/04 (Effective 8/28/03)	Temporary Appointment
Volland, Shawn	0.4 FTE Secondary	1 st Semester 2003/04	Change/Increase to 1.0 FTE Temporary Appointment

4.3 The Board approved the following **Classified** Personnel changes: *MSC O'Bryan/Watts*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<u>Appointments</u>			
Bates-Fisher, Mary Elizabeth	IPS-Classroom/Marsh Jr & Loma Vista/3.0 & 2.0	8/19/03	New & Vacated Positions-Special Ed
Bentley, Moira	IPS-Classroom/Marsh Jr/3.5	8/19/03	New Position Special Ed
Berry, Leahna	IPS-Classroom/Parkview/3.0	8/22/03	New Position Special Ed
Feulner, Carla	IPS-Classroom/Loma Vista/1.2	8/19/03	Vacated Position Special Ed
Holden, Christine	IPS-Classroom/Loma Vista/2.0	8/19/03	Vacated Position Special Ed
Klein, Judy	IPS-Classroom/Loma Vista/5.0	8/19/03	New Position Special Ed
McFarland, Patricia	LT I A-Special Ed/PV High/2.0	8/19 – 29/03	Limited Term New Position
Winter, Lanai	IPS-Healthcare/Chico High/5.5	8/19/03	Vacated Position Special Ed
Young, Candice	Health Assistant/Shasta/4.0	8/19/03	Vacated Position
<u>Provisional Appointment</u>			
Stephens, James	Sr. Equipment Mechanic/Transportation/8.0	8/18/03	During recruitment
Stirling, Mary	Classified Personnel Asst/District/8.0	9/21/03	During recruitment
<u>Transfer with Increased Hours</u>			
Carlson, Marissa	IPS-Classroom/Loma Vista/3.2	8/19/03	Vacated Position Special Ed
<u>Leave of Absence</u>			
Graves, Patrice	IPS-Classroom/Marsh Jr/3.0	7/1 – 12/31/03	Without Pay CBA 5.12
McCown, Ronald	IPS-Classroom/Citrus/3.0	8/18/03-1/15/04	Without Pay CBA 5.3.3
Rollins, Keith	I A-Alternative Ed/CAL/4.0	7/29/03-1/29/04	Without Pay CBA 5.12
<u>Lay Off To Re-employment</u>			
Coates, Veronica	Academic Mentor Pgm Coordinator/Chico High/6.4	10/3/03	Lack of Funds
Sours, Mary	Office Assistant/Chico High/3.0	10/3/03	Lack of Funds
<u>Resignation/Termination</u>			
Cameron, Cristina	I A-Special Ed/Bidwell Jr/5.0	8/18/03	Resigned
Hubbell, Stanley	Sr. Custodian/Corp Yard/8.0	9/23/03	G.H. Retirement
Marron, Roberta	School Bus Driver/Transportation/6.7	9/8/03	G.H. Retirement
Rosas, Jr., Antonio	I A-Bilingual/McManus/3.0	8/19/03	Resigned

Stirling, Mary	Classified Personnel Asst./District/ 8.0	9/20/03	G.H. Retirement
Tindell, Sherrie	School Office Manager/Sierra View/ 8.0	9/20/03	G.H. Retirement
Xiong, Vang	Impacted Language Liaison-Hmong/ Citrus & Parkview/1.8 & 1.2	8/14/03	Resigned

4.4 The Board approved payment of the following warrants: *MSC O'Bryan/Watts*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	310738 - 310909	\$138,820.26
14	Deferred Maintenance	310910 - 310911	\$204.73
24	BLDG FD - Measure A (P & I)	310912 - 310914	\$2,812.97
25	Capital Facilities FD - State CAP	310915 - 310925	\$120,915.94
35	County School Facilities Fund	310926 - 310934	\$665,964.46

CURRENT WARRANT TOTAL: \$928,718.36

PREVIOUS WARRANT TOTAL: \$0.00

TOTAL WARRANTS TO BE APPROVED: \$928,718.36

4.5 The Board accepted the following donations received by individual school sites: *MSC O'Bryan/Watts*

<u>Donor</u>	<u>Donation</u>	<u>Recipient</u>
Carolynn Reynolds	\$174	CHS
Janice Hofman	new curtains for nurses office	Jay Partridge
Paula Berg	12" Emerson Color TV	Loma Vista
Safeway	\$300	Marigold
John Vagner	\$548	Neal Dow
Lifetouch National School Studios		
Connie Chrysler-Anderson	file cabinet	PVHS

4.6 The Board approved the major fund raising request by Rosedale Elementary 5th & 6th Grade to hold a jog-a-thon September 24 – October 10, 2003 to raise funds for Environmental School/5th Grade trip.
MSC O'Bryan/Watts

4.7 The Board approved the major fund raising request by Shasta Elementary to gather community donations for the Farmers Dinner August 19 – October 25, 2003 to raise funds for school projects.
MSC O'Bryan/Watts

4.8 The Board approved the major fund raising request by Jay Partridge Elementary to hold cookie dough sales during the month of September, 2003 to raise funds for all student activities. *MSC O'Bryan/Watts*

4.9 The Board approved the major field trip request by CHS/ACT Presentation Team to present to the Calaveras County Schools October 30 – 31, 2003. *MSC O'Bryan/Watts*

4.10 The Board approved the consultant agreement between CUSD and Pat Furr to provide Computers for Classrooms program consulting. Funding Source: Computers for Classrooms. *MSC O'Bryan/Watts*

- 4.11 The Board approved the consultant agreement between CUSD and Jan Dole to provide facilitation services commencing in August 2003. Additional sessions, if any, may be scheduled by mutual agreement of the client and the facilitator for a period of one year ending on June 30, 2004.
- 4.12 The Board approved the consultant agreement between CUSD and Keith Lockwood to represent and provide advice to CUSD regarding labor relations matters as directed and requested by the District. Funding Source: Employer-Employee Relations.
- 4.13 The Board approved the consultant agreement between CUSD and Challenge Day to provide 3 Challenge days and 1 Challenger Training at CHS. Funding Source: Smaller Learning Communities Grant. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.14 The Board approved the consultant agreement between CUSD and Butte County Department of Behavioral Health to provide Club Live at the CAL campus. Funding Source: Healthy Start. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.15 The Board approved the consultant agreement between CUSD and Parent Education Network to provide a Prevention/Intervention specialist (Marriam Abou-El-Haj) to provide services, activities and coordination relating to drug, alcohol, tobacco and safe schools programs. Funding Source: Title IV; HS TUPE. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.16 The Board approved the consultant agreement between CUSD and Maureen Leahy as a Prevention/Intervention Specialist to provide individual and small group activities for students referred for drug, alcohol, and tobacco violations/concerns. Coordination of events, activities and programs including Red Ribbon Week, I Quit Day, TATU, Mock Press Conference and other related programs administered by Title IV and TUPE Coordinator. Funding Source: Title IV; HS TUPE. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.17 The Board approved the consultant agreement between CUSD and Sue Baber as a Prevention Intervention Specialist to provide drug, alcohol, tobacco and safe schools activities at CHS. Individual and small group interventions, coordination of Friday Night Live Club, social norming campaign and Project Success Class. Funding Source: Title IV; HS TUPE; CARE Grant. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.18 The Board approved the consultant agreement between CUSD and Butte County Department of Behavioral Health to provide Club Live program at MJHS. Funding Source: Middle School TUPE. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.19 The Board approved the consultant agreement between CUSD and BCOE to provide a Tobacco Education Specialist who will deliver tobacco education curriculum/programs to students in grades 4-6. Curriculum will be consistent with state and federal mandates in the areas of tobacco use, prevention and intervention. Funding Source: Elementary TUPE; Title IV. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.20 The Board approved the consultant agreement between CUSD and BCOE to provide program monitoring and evaluation of High School Tobacco Grant. Services to be provided by BCOE Evaluation team. Funding Source: HS TUPE. There is no impact to the General Fund. *MSC O'Bryan/Watts*

- 4.21 The Board approved the consultant agreement between CUSD and BCOE to provide program monitoring and evaluation of High School Tobacco Grant. Services to be provided by BCOE Evaluation team. Funding Source: HS TUPE. There is no impact to the General Fund. *MSC O'Bryan/Watts*
- 4.22 The Board adopted Resolution No. 889-03 regarding the elimination of the following positions due to lack of work and/or funds: *MSC O'Bryan/Watts*
- > .375 full time equivalent position of the classification Library Media Assistant
- 4.23 The Board approved the notice of completion for the replacement of the HVAC units and re-roofing at Units 600 and 700 at BJHS. *MSC O'Bryan/Watts*

5. DISCUSSION CALENDAR

- 5.1 Randy Meeker, Assistant Superintendent – Business Services presented an enrollment update for 2003-04. Although we are only reporting the 10th day of enrollment for the fiscal year, we are able to make new P-2 ADA estimates based on historical trends. Enrollment on the 10th day was 13,399. Using a three year historical percentage average of P-2 ADA to 10th day enrollment, our estimated P-2 ADA is 12,666. The Adopted Budget included a P-2 ADA of 12,765. This variance indicates that ADA may drop below projected ADA by (99).

We will continue to monitor enrollment and calculate estimated ADA each month. Any loss in P-2 ADA in 2003-04 will affect the 2004-05 budgets as we use the previous years ADA when enrollment is declining.

6. ACTION CALENDAR

- 6.1 The Board approved the following new textbook proposals which are in alignment with state standards. *MSC Rees/O'Bryan*
- > *Introduction to Plant Science*
 - > *Agricultural Mechanics*
 - > *Auto CAD 2000 3D Modeling, A Visual Approach*
- 6.2 The Board approved the Superintendent's contract renewal as per Amendment #3. *MSC Huber/Watts*

7. ANNOUNCEMENTS

Back to School nights are continuing during September. Check with your school to find out when your school is scheduled.

8. BOARD ITEMS FOR NEXT AGENDA

There were no items for the next agenda.

9. CLOSED SESSION

At 8:55 p.m. the Open Session of the Regular Meeting adjourned the Board recessed into Closed Session for the purpose of public employee performance evaluation.

10. ADJOURNMENT

At 9:40 p.m. the Board reconvened, there were no announcements and the meeting was adjourned.

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NEXT REGULAR MEETING: Wednesday, September 17, 2003
7:00 p.m., Chico City Council Chambers

APPROVED:

Board of Education

Administration